

**IFISHI YO GUFUNGUZA KONTI
KU MASOSIYETE, IBIGO BYA LETA
N'IMIRYANGO ITARI IYA LETA**

UKWEMERA KWA NYIR'UBWITE

Muri NCBA, twubaha imibereho bwite y'umuntu kandi twiyemeje kurinda amakuru yawe. Iyi ngingo yerekeye imibereho bwite y'umuntu isobanura uko dukusanya, uko dukoresha, uko dusangiza ndetse n'uko turinda amakuru bwite yawe igihe wiyemeje gukoresha serivisi zacu. Ibindi bisobanuro ku buryo dukoresha amakuru yawe bwite ndetse n'uburenganzira bwawe hakurikijwe Itegeko ryerekeye kurinda amakuru bwite n'imibereho bwite by'umuntu, ushobora kubibona mu nyandiko yose ya politiki yacu y'imibereho bwite y'umuntu ku rubuga: <https://rw.ncbagroup.com/privacy-policy/> cyangwa ukajya ku ishami ryacu iryo ari ryo ryose bakaguha inyandiko isanzwe ibigusobanurira. Iyi ngingo ivuga ku mibereho bwite y'umuntu ikubiyemo ibi bikurikira:

1.1. Ikusanya ry'amakuru: Dukusanya kandi tukanakoresha amakuru bwite duhawe nawe cyangwa dukuye ahandi mu gihe turi mu gikorwa cyo gufunguza konti ndetse no mu gihe turi gukorana nawe. Aya makuru ashobora kuba akubiyemo umwirondoro n'itumanaho, ibyerekeye imali n'andi makuru ajyanye nabyo.

1.2. Imikoreshereze y'amakuru: Amakuru bwite yawe akoreshwa ku mpamvu zinyuranye iyo wabitwemereye cyangwa se tukayakoresha mu buryo bwemewe n'amategeko nk'uko biteganywa n'Itegeko ryerekeye kurinda amakuru bwite n'imibereho bwite by'umuntu. Akenshi, amakuru yawe bwite akoreshwa mu kwiandikisha, ku kwinjiza muri sisitemu za banki, imicungire ya konti, gufasha abakiriya ku bibazo bafite, ihangashusho ry'ibikorwa, gutanga serivisi no kureba ko amategeko n'amabwiriza byubahirizwa.

1.3. Gusangiza abandi amakuru: Dushobora gusangiza amakuru yawe abakora ibikorwa by'ubucuruzi byemewe n'amategeko, ibigo bikora imirimo ijyanye n'amategeko cyangwa ibigo ngenzuramikorere, abandi bantu cyangwa ibindi bigo bifite inshingano ku bw'amasezerano zo kugira ibanga amakuru yawe bwite y'ibanga mu rwego rwo kuyarinda ko yatangazwa mu buryo budatangiwe uburenganzira.

1.4. Ihererekanya ndengamipaka ry'amakuru: Dushobora guhererekanya cyangwa kubika amakuru yawe mu zindi nzego zibifitiye ububasha hagamijwe kuzuzwa inshingano zijyanye n'amategeko, gukora ibikorwa by'ubucuruzi byemewe n'amategeko, cyangwa igihe bibaye ngombwa ko dukoresha undi muntu cyangwa ikigo kugira ngo bageze serivisi zacu ku bakiriya, kandi abo bantu bandi cyangwa ibyo bigo bakaba babarizwa cyangwa babika amakuru (harimo n'amakuru bwite yawe y'ingenzi) hanze y'u Rwanda. Dushobora nanone gusangiza abandi amakuru yawe hanze y'igihugu aho wemeye ko bikorwa.

Twebwe cyangwa abandi bafatanyabikorwa bacu babyemerewe dukora ku buryo amakuru ayo ari yo yose ahererekanyijwe hanze y'igihugu ahererekanywa mu buryo bukurikije amategeko kandi ko bikorwa ku gipimo gikwiye cyo kurinda amakuru, harimo ihererekanya ku nzego zibifitiye ububasha zigengwa n'amategeko yerekeranye no kurinda amakuru kandi zishobora kwinjira mu masezerano mu buryo bwemewe n'amategeko mu rwego rwo kubugabunga umutekano w'amakuru yawe bwite.

1.5. Umutekano w'amakuru: Dukora ibishoboka byose tugashyiramo ingamba zihamye kugira ngo amakuru yawe ahore arinzwe uko bikwiye. Twashyizweho ingamba mu buryo bwa tekini no mu buryo bw'imikorere kugira ngo turinde amakuru yawe kugerwaho n'utabifitiye uburenganzira, kwangirika cyangwa gutanganzwa.

1.6. Kubika amakuru: Amakuru yawe bwite tuyagumana gusa iyo ari ngombwa ko akoreshwa ibyo agamije gukoresha, cyangwa tukayagumana igihe kirekire kugira ngo twuzuze ibisabwa byerekeranye n'amategeko, amabwiriza, kubara umusoro, cyangwa gutanga raporo. Nanone dushobora kugumana amakuru yawe bwite igihe kirekire iyo hari ikirego cyangwa ikibazo gishobora kuvuka mu mikoranire yacu nawe.

1.7. Uburenganzira bwawe:

Ufite uburenganzira bukurikira:

- Kumenyeshwa amakuru twakusanyije n'uburyo tuyakoreshwa;
- Kubona cyangwa guhindura amakuru yawe bwite;
- Gusiba amakuru yawe bwite, hazirikanwa inshingano dufite zo kugumana amakuru;
- Gusaba ihererekanya ry'amakuru yawe bwite ku kindi kigo, wishyuye ikiguzi gikwiye cy'iyi serivisi;
- Kwanga ko amakuru yawe bwite yongerera gukoreshwa keretse gusa igihe dufite inshingano zo gukomeza kuyakoresha nk'uko biteganywa n'itegeko cyangwa bigenwa ukundi;
- Gusubirana uburenganzira watanze ku gukoresha amakuru yawe bwite mu gihe hatunganywa igikorwa runaka, kabone n'ubwo iryo tunganywa ridashobora kugira ingaruka ku makuru yawe hashingiwe ku burenganzira bwo gukoresha amakuru yawe wari watanze mbere;
- Gusaba ko amakuru yawe bwite atashingirwaho cyangwa ngo ashingirweho mu ifatwa ry'ibyemezo;
- Kugena umuzungura igihe agaragaje inyandiko y'ubuzungura;
- Guhagararirwa hakurikijwe amategeko abigenga.

Mu rwego rwo kubahiriza uburenganzira bwavuzwe haruguru, tuvugishe unyuzwe ku itumanaho ryacu riri ku musozo w'iyifishi cyangwa usure ishami ryacu iryo ari ryo ryose kugira ngo bagufashe. Dusubiza ibibazo byose utubaza mu gihe gikwiye hakurikijwe ibisabwa nk'uko biteganywa n'itegeko ryerekeye kurinda amakuru bwite n'imibereho bwite by'umuntu.

Uburenganzira bwo gukoresha amakuru yawe bwite:

Mu gushyira umukono kuri iyi fishi, jyewe/twebwe _____ntanze uburenganzira/dutanze uburenganzira bwo gukusanya, gukoresha, gusangiza no kohereza amakuru yanjye bwite/yacu bwite hakurikijwe amategeko n'amabwiriza ari kuri iyi fishi hamwe n'amategeko abigenga.

Jyewe/Twebwe turifuza gufunguza konti zikurikira muri NCBA RWANDA PLC ku buryo bukurikira	
Izina ry'ikigo	(Izina ry'isosiyete):
Izina ry'ubucuruzi:	
TIN	<input type="checkbox"/>
Hitamo ururimi wifuza uzakoresha mu itunamaho ryose rijyanye na banki. Igifaransa <input type="checkbox"/> icyongereza <input type="checkbox"/> ikinyarwanda <input type="checkbox"/>	
A. SHYIRA AKAMENYETSO (✓) Ubwoko bwa konti igomba gufungurwa	
Konti yo kuzigama: RWF <input type="checkbox"/> USD <input type="checkbox"/> EUR <input type="checkbox"/> GBP <input type="checkbox"/>	Konti yo kubitsa/kubikuza : RWF <input type="checkbox"/> USD <input type="checkbox"/> EUR <input type="checkbox"/> GBP <input type="checkbox"/>

B. ADERESI Y'IKIGO/YA SOSIYETE:			
Igihugu:	Intara:	Akarere:	
Umurenge:	Akagari:	Umudugudu:	
Umuhanda:	Izina ry'Inyubako:		
Telefone:	Telefone igendanwa:		
Imeyili:	Aderesi y'iposita ya sosiyete:		
Itariki y'ishingwa/iyandikishwa rya sosiyete:	Nomero yanditsweho:		
Izina rya Sosiyete ikomokaho (Niba ihari)	Aderesi:		
C. SHYIRA AKAMENYETSO (✓) KU BWOKO BW'UBUCURUZI (✓) aho bishoboka			
Umucuruzi bwite <input type="checkbox"/>	Ubucuruzi Buhuriweho <input type="checkbox"/>	Sosiyete y'Imigabane (PLC) <input type="checkbox"/>	
Sosiyete ifite Uburyozwe Buhinnye <input type="checkbox"/>			
Koperative <input type="checkbox"/>	Umuryango utari uwa Leta <input type="checkbox"/>	Umuryango Ushingiye ku Myemerere <input type="checkbox"/>	
Ikimina/Tontine <input type="checkbox"/>	Ubundi bwoko :		
Ingano y'igicuruzo ku mwaka ugereranyije(RWF)	Umubare w'abakozi:		

D. ABANYAMIGABANE (bafite byibura hejuru ya 10% by'imigabane muri sosiyete)

	Umunyamigabane 1	Umunyamigabane 2	Umunyamigabane 3	Umunyamigabane 4
Amazina				
Indangamuntu / pasiporo / inomeru y'iyandikisha				
Igihe pasiporo yatangiwe/ izarangirira				
Ubwenegihugu				
Itariki y'amavuko / y'ishingwara sosiyete				
Ahantu wavukiye / sosiyete yandikishirijwe				
Aderesi ubarizwaho ubu Akarere / Umurenge / Akagari / Umudugudu				
Uratuye (Yego / Oya)				
Umubare w'Imigabane ku ijanisha (%)				

Icyitonderwa: Mu gihe hari abanyamigabane barenze 4 (bafite byibura hejuru ya 10%), ugomba kuzaza andi mafishi.

E. ABAGIZE INAMA Y'UBUTEGETSI

	Ugize inama y'ubutegetsi wa 1	Ugize inama y'ubutegetsi wa 2	Ugize inama y'ubutegetsi wa 3	Ugize inama y'ubutegetsi wa 4
Amazina				
Indangamuntu / Pasiporo				
Igihe pasiporo yatangiwe/ Igihe izarangirira				
Ubwenegihugu				
Telefone.				
Imeyili				
Itariki y'amavuko				
Aho wavukiye				
Aderesi ubarizwaho ubu Akarere / Umurenge / Akagari / Umudugudu				
Uratuye (Yego / Oya)				
Amashuri wize				

NB: Mugihe habaye abayobozi barenze 4 (Hejuru ya 10%), ugomba kuzaza impapuro ziyongera.

F. ABASINYA KURI KONTI

	Usinya wa 1	Usinya wa 2	Usinya wa 3	Usinya wa 4
Amazina				
Indangamuntu / Pasiporo				
Igihe pasiporo yatangiwe/ Igihe izarangirira				
Umwanya ufite muri Sosiyete/Ikigo				
Ubwenegihugu				
Telefone.				
Imeyili				
Itariki y'amavuko				
Aho wavukiye				
Aderesi ubarizwaho ubu Akarere / Umurenge / Akagari / Umudugudu				
Uratuye (Yego / Oya)				
Amashuri wize				

AMABWIRIZA YO GUSHYIRA UMUKONO KU NYANDIKO ZIREBANA N'IKORESHWA RY'IYI KONTI .
Shyira aka kamenyetso (✓) aho bishoboka

Hasinya umuntu umwe <input type="checkbox"/>	Hasinya abarenze umwe <input type="checkbox"/>	Ibindi (Sobanura)
--	--	-------------------

G. NYIR'UMUTUNGO NYAWE (UBO) BEMEWE N'AMATEGEKO

1. a) Nyiri sosiyete mu buryo butaziguye: Mu gihe nyiri sosiyete ari Nama y'Ubutegets, ari umunyamigabane cga ari mu bayobozi bakuru

Amazina:		Isano NYIRI SOSIYETE afitanye n'umukiriya	
Ubwenegihugu:		a) Nyiri Sosiyete w'ibanze (100% by'imigabane):	Yego <input type="checkbox"/> Oya <input type="checkbox"/>
Itariki y'amavuko:		b) Afite ububasha butaziguye n'imigabane irenga 50%: Niba ari yego, vuga% by'imigabane afite.	
Aho yavukiye:		c) Afite ubabasha mu buryo buziguye n'imigabane irenga 10%: Niba ari yego, vuga% by'imigabane afite.	
Aho ubarizwa:		d) Umuyobozi - ari mu bagize Inama y'Ubutegets	Yego <input type="checkbox"/> Oya <input type="checkbox"/>
Telefone:		e) Ari mu Buyobozi Bukuru:	Yego <input type="checkbox"/> Oya <input type="checkbox"/>
Ese NYIRI SOSIYETE ni umukiriya wa NCBA?	Yego <input type="checkbox"/> Oyo <input type="checkbox"/>	f) Afite ububasha ariko nta migabane afite, ntari mu Nama y'Ubutegets cga mu buyobozi bwa Sosiyete	Yego <input type="checkbox"/> Oya <input type="checkbox"/>
Imeyili		h) Afitanye isano n'abari mu Nama y'ubutegets cga abayobozi bakuru (Sobanura iryo ari ryo)	Yego <input type="checkbox"/> Oya <input type="checkbox"/>

1. b) Nyiri sosiyete mu buryo buziguze (Sosiyete ifitwe n'izindi sosiyete): Mu gihe isosiyete A ifitwe n'indi sosiyete B			
Izina rya sosiyete	Isano ifitanye na sosiyete igihe ari NYIRAYO mu buryo buziguze		
No y'Icyemezo cy'iyandikisha rya sosiyete	a) Nyiri sosiyete w'ibanze (100% by'imigabane): Yego <input type="checkbox"/> Oya <input type="checkbox"/>		
Igihugu sosiyete yanditsemo:	b) Afite ububasha butaziguze n'imigabane irenga 50%: Niba ari yego, vuga.....% by'imigabane afite.		
Ijanisha ry'Imigabane afite igihe sosiyete ifunguza konti	c) Afite ububasha mu buryo buziguze n'imigabane irenga 10%: Niba ari yego, neza% by'imigabane afite.		
Inomero y'abasoreshwa:	d) Umuyobozi - ari mu bagize Inama y'Ubutegetsi Yego <input type="checkbox"/> Oya <input type="checkbox"/>		
Ifishi yemewe: ONG: <input type="checkbox"/> Idini: <input type="checkbox"/> Ikigo: <input type="checkbox"/>	e) Ari mu buyobozi bukuru: Yego <input type="checkbox"/> Oya <input type="checkbox"/>		
Umushinga uhuriweho <input type="checkbox"/> Ibindi	f) Afite ububasha ariko nta migabane afite, ntari mu Nama y'Ubutegetsi cyangwa mu buyobozi bwa sosiyete Yego <input type="checkbox"/> Oya <input type="checkbox"/>		
Nyiri sosiyete mu buryo buziguze (Abantu bahagarariye isosiyete bavuzwe haruguru):			
Izina ryuzuye:	g) Afitanye isano n'abari mu Nama Y'Ubutegetsi cga abayobozi bakuru Yego <input type="checkbox"/> Oya <input type="checkbox"/>		
Ubwenegihugu:			
Itariki y'amavuko:			
Aho yavukiye:			
Aho abarizwa:			
Telephone:			
Imeyili			
Ese NYIRI SOSIYETE ni umukiriya wa NCBA?			
	Yego <input type="checkbox"/>	Oya <input type="checkbox"/>	

***NYIR'UMUTUNGO**

Umuntu ku giti cye ,utunze ku buryo nyakuri cyangwa se ugenzura umukiriya.

* *Mu gihe ba NYIRI SOSIYETE barenze umwe urasabwa kuzuzwa andi mafishi ajyanye n'umubare wa ba nyiri sosiyete.

H. UBURYO BUKORESHA KURI KONTI

	Yego / Oya	Umubare ntarengwa w'ibikorera kuri konti	Nomero ya telefoni cyangwa imeyili wakiriraho ubutumwa bw'ibyakorewe kuri konti
Serivisi za banki kuri telefoni			
Serivisi za banki kuri interineti			
Amakarita (yo kubikuza)			
Amakarita (y'inguzanyo)			
Agatabo ka sheki		Umubare w'amapaji: 24 <input type="checkbox"/> 48 <input type="checkbox"/>	
Gutanga uburenganzira bwo kwishyura		Umubare w'amapaji: 24 <input type="checkbox"/> 48 <input type="checkbox"/>	
Imeyili yishingira kuzishyura		(Tanga imeri yawe izakoreshwa)	

Shyira umukono ku yandi mategeko n'amabwiriza yavuzwe haruguru yerekeye serivisi/uburyo konti yawe izakoresha wihitiyemo

UBURENGANZIRA BWO KUGEZWAHO UBUTUMWA BWAMAMAZA

Igihe icyo ari cyo cyose dushobora kukuvugisha tukumenyeshya amakuru y'ibindi bikorwa na serivisi bya banki cyangwa ibindi bintu byiza banki iri gutanga cyangwa ibirori cyangwa amarushanwa dutegura. Niba wifuza kwakira ubutumwa bwacu bwamamaza cyangwa bumenyekanisha ibikorwa byacu cyangwa by'abafatanyabikorwa bacu, washyira akamenyetso ku kazu gakurikira. Ibi ushobora no kubikora igihe cyose wohera ubutumwa bwa imeyili kuri aderesi ikurikira contact.rw@ncbagroup.com.

- Yego, ndifuza kwakira ubutumwa bwamamaza cyangwa bumenyekanisha ibikorwa bya NCBA cyangwa by'abafatanyabikorwa bacu.
- Oya, ntabwo nifuza kwakira ubutumwa bwamamaza.

I. FATCA (ITEGEKO RIGENGA IYUBAHIRIZWA RY'ITANGWA RY'IMISORO KURI KONTI ZO HANZE Y'IGIHUGU CYA AMERICA) IGIHE UWO ARI WE WESE MU BAYOBOZI, ABANYAMIGABANE CYANGWA ABASINYA KURI KONTI AFITE AHO AHURIYE N'IGIHUGU CYA AMERICA.

FATCA		
Utuye muri Leta Zunze Ubumwe z'Amerika?	Yego <input type="checkbox"/>	Oya <input type="checkbox"/>
Uri umwenegihugu wa Leta Zunze Ubumwe z'Amerika?	Yego <input type="checkbox"/>	Oya <input type="checkbox"/>
Ufite ikarita yo gutura muri Leta Zunze Ubumwe z'Amerika ku buryo buhoraho?	Yego <input type="checkbox"/>	Oya <input type="checkbox"/>
Wavukiye muri Leta Zunze Ubumwe z'Amerika?	Yego <input type="checkbox"/>	Oya <input type="checkbox"/>
Waba warahaye umuntu ubarizwa muri Amerika ububasha bwo kuguhagararira?	Yego <input type="checkbox"/>	Oya <input type="checkbox"/>
Ufite aho ubarizwa muri Leta Zunze Ubumwe z'Amerika?	Yego <input type="checkbox"/>	Oya <input type="checkbox"/>
Waba ufite agasanduku k'iposita cga umuntu unyuzwaho ubutumwa bwawe muri Amerika?	Yego <input type="checkbox"/>	Oya <input type="checkbox"/>
Hari ubwishyu utanga ku gihe cyagenwe kuri konti ya banki yo muri Amerika?	Yego <input type="checkbox"/>	Oya <input type="checkbox"/>
Ufite nmero ya telefone yo muri Leta Zunze Ubumwe z'Amerika?	Yego <input type="checkbox"/>	Oya <input type="checkbox"/>

Niba hari aho washubije "Yego" mu bibazo byavuzwe haruguru, urasabwa kuzaza ifishi yihariye ya FATCA (W8 cyangwa W9)

J. II. Ihame rusange ry'imitangire y'amakuru (niba uri umunyamahanga)

Uzuzura imbonerahamwe ikurikira niba uri umunyamahanga cyangwa ukaba ukorera ubucuruzi mu mahanga:

Izina:	
Aho imisoro itangwa:	(igihugu utangamo imisoro)
TIN:	

Niba TIN idahari tanga impamvu yumvikana A, B cyangwa C:

- Impamvu A** Igihugu nyiri konti agomba gutangamo imisoro ntigitanga TIN ku baturage baho
- Impamvu B** Nyiri konti ntashobora kubona TIN cyangwa numero ihwanye nayo yasoreraho (sobanura impamvu udashobora kubona TIN mu mbonerahamwe ikurikira niba wahisemo iyi mpamvu)
- Impamvu C** TIN ntikenewe. (Icyitonderwa: Iyi mpamvu uyihitemo gusa niba ubuyobozi bw'igihugu utangamo imisoro wavuze mu mboherahamwe ikurikira budasaba ko TIN itangazwa)

Igihugu utangamo imisoro	TIN	Niba TIN idahari vuga Impamvu A, B cyangwa C	Niba wahisemo Impamvu B sobanura igituma udashobora kubona TIN
1			
2			
3			
4			
5			

Ifishi yihariye y'utanga imisoro mu mahanga yuzuzwa iyo hari nibura amwe mu makuru yavuzwe haruguru yujujwe.

K. IBYO UMUKIRIYA YEMEJE

Nemeje/twemeje ko amakuru yatanzwe haruguru ari ukuri nkurikije/dukurikije uko mbizi/tubizi mu buryo bwose bushoboka; kandi nemeje /twemeje ko nakiriye/twakiriye inyandiko ya banki y'amategeko n'amabwiriza kandi ko niyemeje /twiyemeje gukurikiza amategeko n'amabwiriza ari muri iyi nyandiko. Aho Banki Nkuru y'u Rwanda ibuza banki kwishyurana najye cyangwa undi ufite ububasha bwo gusinya ku nyandiko za konti, ikiguzi cyose n'amande akomoka ku bibujiwe bizakurwa kuri konti yanjye bidasabye ko banki ibimenyeshya..

Umukono w'usinya wa 1:		Umukono w'usinya wa 2:	
Izina:		Izina:	
Itariki:		Itariki:	
Umukono w'usinya wa 3:		Umukono w'usinya wa 4:	
Izina:		Izina:	
Itariki:		Itariki:	

L. AHAGENEWE KUZUZWA GUSA N'UBUYOBOZI

Izina ry'ishami:	
ID y'Umukiriya:	
Nomero ya Konti:	<input type="text"/>
Ubwoko bwa Konti:	<input type="checkbox"/> Kubitsa/Kubikuza <input type="checkbox"/> Kuzigama

Umukozi ubishinzwe usuzuma ko amakuru yatanzwe ku ifishi yuzuye hanyuma akakubwira uko konti yawe ihagaze.

Huzuzwa n'Umukozi arimo kukubaza		Byemejwe n'umuyobozi w'ishami cyangwa umuyobozi wagenwe	
Kode y'Urwego rw'Ubukungu		Ibisobanuro	
Kode y'Urwego rw'Ubukungu			
Kode ya NAICS		Kode y'ikigo	
Ibisobanuro bya NAICS		Kode y'Urwego rw'Ubukungu	
Izina		Izina	
Umukono n'itariki		Umukono n'itariki	

ICYITONDERWA: Ibigo byose bifite impushya zihariye bigomba gutanga uruhushya rutarata agaciro rutangwa n'urwego ngenzuramikorere. Abashyira umukono ku nyandiko bagomba kuzuza inyandiko kandi bataganga inyandiko ibaha ububasha bwo gushyira umukono ku nyandiko za sosiyete.

A. ABISHYIZE HAMWE

- Kopi y'uruhushya rw'ubucuruzi, iy'ishingwa ry'isosiyete cyangwaicyangombwa kiyemerera gukora (Erekana n'iy'umwimerere)
- Nomero y'umusoreshwa n'icyemezo cy'ishingwa rya sosiyete gitangwa na RDB
- Inyandiko y'ubwumvikane
- Ibaruwa isinyweho n'abafatanyabikorwa bose yemeza ko NCBA ari yo Banki bahisemo n'urutonde rw'abemerewe gusinya n'ububasha bwabo
- Kopi 1 y'indangamuntu cyangwa pasiporo cyangwa ikindi cyangombwa cyemewe cya buri wese mu basinya
- Amafoto 2 magufi ya buri wese mu basinya kuri konti
- Umwirondoro wuzuye w'abazasinya kuri konti
- Icyemeza ko bemeye Amabwiriza Rusange

B. ISOSIYETE

- Kopi y'inyandiko y'ishingwa rya sosiyete (Erekana n'iy'umwimerere)
- Inyandiko y'ubwumvikane n'Amategeko Shingiro
- Umwanzuro w'inama y'ubutegetsu wemeza ko NCBA ari yo banki bahisemo n'Urutonde rw'abemerewe gusinya n'ububasha bwabo
- Kopi 1 y'indangamuntu cyangwa pasiporo cyangwa ikindi cyangombwa cyemewe cya buri wese mu basinya
- Amafoto 2 magufi ya buri wese mu basinya kuri konti
- Umwirondoro wuzuye w'abazasinya kuri konti
- Icyemeza ko bemeye Amabwiriza Rusange

C. UMURYANGO UTAGENGWA NA LETA

- Kopi y'inyandiko iriho umukono wa Noteri yemeza ko wanditse muri leta (Erekana n'iy'umwimerere)
- Ibaruwa iha ububasha abagomba gusinya kuri konti (Ububasha bwo guhagararirwa)
- Umwanzuro w'inama y'ubutegetsu wemeza ko NCBA ari yo banki bahisemo n'Urutonde rw'abemerewe gusinya n'ububasha bwabo
- Kopi 1 y'indangamuntu cyangwa pasiporo cyangwa ikindi cyangombwa cyemewe cya buri wese mu basinya
- Amafoto 2 magufi ya buri wese mu basinya kuri konti
- Umwirondoro wuzuye w'abazasinya kuri konti
- Icyemeza ko bemeye Amabwiriza Rusange

E. INAMA NJYANAMA Y'AKARERE

- Ibaruwa ishyira mu myanya abayobozi b'Akarere
- Umwanzuro w'Inama Njyanama wemeza ko NCBA ari yo Banki bahisemo
- Kopi 1 y'indangamuntu cyangwa pasiporo cyangwa ikindi cyangombwa cyemewe cya buri mu basinya
- Amafoto 2 magufi ya buri wese mu basinya kuri konti
- Umwirondoro wuzuye w'abazasinya kuri konti
- Icyemeza ko bemeye Amabwiriza Rusange

F. IBITARO N'AMASHURI BYA LETA

- Ibaruwa ishyira mu myanya abayobozi b'ikigo/ibitaro
- Umwanzuro w'Inama y'Ubutegetsu wemeza ko NCBA ari yo Banki bahisemo
- Kopi 1 y'indangamuntu cyangwa pasiporo cyangwa ikindi cyangombwa cyemewe cya buri wese mu basinya
- Amafoto 2 magufi ya buri wese mu basinya kuri konti
- Umwirondoro wuzuye w'abazasinya kuri konti
- Icyemeza ko bemeye Amabwiriza Rusange

G. AMATSINDA YINSHUTI, AMATSINDA YO KWIZIGAMIRA, AMATSINDA YA KORARI, IKIMINA/TONTINE

- Icyemezo cy'uko biyandikishije mu Murenge
- Amasezerano y'ubwumvikane ashiraho iryo tsinda
- Ibaruwa y'urwego ruyobora iryo tsinda itanga ububasha bwo gufungura konti
- Ibaruwa y'umwishingizi, niba ahari
- Umwirondoro wuzuye wa buri wese mu bazasinya kuri konti
- Kopi 1 y'indangamuntu cyangwa pasiporo cyangwa ikindi cyangombwa cyemewe cya buri wese mu basinya
- Amafoto 2 magufi ya buri wese mu basinya kuri konti
- Umwirondoro wuzuye w'abazasinya kuri konti
- Icyemeza ko bemeye Amabwiriza Rusange

D. IBIGO BYA LETA

- Icyangombwa cy'uko cyanditse muri Minisiteri cyangwa ikindi cyangombwa binyanya agaciro
- Iburuwa iha ububasha abagomba gusinya kuri konti (Ububasha bwo guhagararirwa)
- Umwanzuro w'inama y'ubutegetsi wemeza ko NCBA ari yo banki bahisemo n'Urutonde rw'abemerewe gusinya n'ububasha bwabo

H. KOPERATIVE, AMASHYIRAHAMWE N'URUGAGA

- Amategeko shingiro
- Umwanzuro w'inama y'ubutegetsi wo gufunguza konti
- icyemezo cy'uko biyandikishije mu kigo cy'igihugu gishinzwe guteza imbere amakoperative
- Uruhushya rw'agateganyo rw'Akarere – mu gihe icyemezo cy'uko biyandikishije mu kigo cy'igihugu kitarasohoka
- Kopi 1 y'indangamuntu cyangwa pasiporo cyangwa ikindi cyangombwa cyemewe cya buri wese mu basinya
- Amafoto 2 magufi ya buri wese mu basinya kuri konti
- Umwirondoro wuzuye w'abazasinya kuri konti
- icyemeza ko bemeye Amabwiriza Rusange

Contacts

NCBA BANK RWANDA PLC

Kigali Heights, 8th Floor

Plot No. 772, KG 7 AVE,

Boulevard de L'Umuganda

P O Box 6774, Kigali, Rwanda

Tel: +250 788 149 500 / +250 788 149 555

Email: contact.rw@ncbagroup.com

NCBA Data Protection Office: DataProtectionRwanda@ncbagroup.com

